



भारतीय विदेश ब्यापार संस्थान
INDIAN INSTITUTE OF FOREIGN TRADE

कोलकाता परिसर
KOLKATA CAMPUS

निविदा पत्र
TENDER DOCUMENT

FOR

OVERHAULING WORK OF WATER TREATMENT PLANT (WTP)

निविदा संदर्भ संख्या / TENDER REF. NO.:

IIFT (K)/TENDER/OVERHAULING/WTP/2022-23

दिनांक / DATED:- 15/07/2022

INDIAN INSTITUTE OF FOREIGN TRADE

(A deemed to be University under Ministry of Commerce and Industry, Govt. of India)

Plot No. 1583, Madurdaha, Chowbaga Road, Kolkata – 700107.

SUB.:- OVERHAULING WORK OF WATER TREATMENT PLANT (WTP)

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**Section Officer (ADMIN)
Indian Institute of Foreign Trade
Kolkata Campus**

SECTION – 1

NOTICE INVITING TENDER (NIT)

INDIAN INSTITUTE OF FOREIGN TRADE

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Plot No. 1583, Madurdaha, Chowbaga Road, Kolkata – 700107

निविदा संख्या / Tender No.: IIFT (K)/TENDER/OVERHAULING/WTP/2022-23 **DATED:- 15/07/2022**

Sealed tenders in Single Stage Two Envelope method (Part-A: Techno-commercial bid and Part-B: Financial bid) are invited on behalf of the Vice Chancellor, IIFT for undertaking following works:

Sl. No.	Name of the Item / Work	Estimated Cost	Bid Security / Earnest Money
1.	OVERHAULING WORK OF WATER TREATMENT PLANT AT INDIAN INSTITUTE OF FOREIGN TRADE, KOLKATA CAMPUS.	5.25 LACS	2% of Tender Value

1.	Tender Document No.	IIFT (K)/TENDER/OVERHAULING/WTP/2022-23 DATED:- 15/07/2022
2.	Name & Location of work	OVERHAULING WORK OF WATER TREATMENT PLANT (WTP) AT INDIAN INSTITUTE OF FOREIGN TRADE, 1583 MADURDAHA, WARD-108, CHOWBAGHA ROAD, KOLKATA -700107, WEST BENGAL
3.	Time allowed for completion	30 days including Sundays and holidays from issue of Work Order
4.	Last date and time of submission of tender	3.00 PM on or before 05/08/2022
5.	Date & Time of opening of bid	4.00 PM on 05/08/2022
6.	Address for available, submission of Tender Document.	TO, THE ACCOUNTS OFFICER, INDIAN INSTITUTE OF FOREIGN TRADE, KOLKATA CAMPUS 1583 MADURDAHA, WARD -108, BOROUGH – XII, CHOWBAGHA ROAD Kolkata – 700107, West Bengal
7.	Site Visit and for other details please contact	Prospective Bidders may visit the site with prior appointment with Mr. (ASHOKE KUMAR CHAKRABORTY, CONSULTANT ENGINEER) Contact No.:- 9163161987.
8.	Performance Security Deposit	3% of the tender value which will be returned after the defect liability period

9.	Defect liability period	12 Months from the date of completion of work.
10.	Validity of offer.	60 Days from the date of opening of price bid / tender.
11.	Liquidated Damages (LD).	5% of contract value in case of unsatisfactory service / work / delay in completion of work.
12.	Approximate Estimated cost of the project.	Rs 5,25,000.00 + GST As Applicable.
13.	Availability of Tender Documents.	Tender documents are to be downloaded from the institute website (www.iift.ac.in) under Tender News from 15.07.2022 to 05.08.2022 (up to 3.00 P.M.) and also from CPP Portal.
14.	Value of Interim Certificate.	No advance on materials / plant / machinery or mobilization shall be paid under any circumstances.
15.	Deduction of Income Tax and GST.	A) TDS on Income Tax/GST will be deducted at source as per Govt. Guidelines. B) The contractor should comply with the following; i. Contractor should have PAN and GST Registration Number ii. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision iii. Contractor should timely file his GST return in accordance with GST provisions to enable the INSTITUTE to claim the credit of GST paid to the contractor.
16	Documents Required to be submitted with Technical Bid and Financial Bid at IIFT.	1. Company Profile with PAN, GSTIN and Account Details. 2. Certificate of Experience of the Company. 3. Form of Tender along with Important Notes. 4. Application for Tender. 5. Filled up & signed Tender document by Bidder. 6. Forwarding letter in company letter head. 7. Acceptance of General Terms & Conditions. 8. Acceptance of Instructions to Tenderer. 9. Pre-Qualification Details for the Tenderer. 10. Acceptance of Technical Specifications with BOQ. 11. Acceptance of Special Conditions. 12. Price of Bid of Tender as per Annexure 1.
17	Any additional Information.	The item rates as per the Break-up Of Quantities (BOQ) uploaded in this tender are inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes & charges, cost of the insurances as specified in the tender, cost towards testing of materials supplied, wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work. However, GST on work contract will be extra as applicable.

We strongly recommend the contractor to visit / study the site condition & work scope for overhauling of WTP at IIFT before submitting the bid.

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SECTION – 2

TENDER INFORMATION

INDIAN INSTITUTE OF FOREIGN TRADE

(A deemed to be University under Ministry of Commerce and Industry, Govt. of India)

Plot No. 1583, Madurdaha, Chowbaga Road, Kolkata – 700107

निविदा संख्या/Tender No.: IIFT (K)/TENDER/OVERHAULING/WTP/2022-23 **DATED:-**
15/07/2022

a)	All contractors who have experience in this specific work for overhauling of STP and WTP should only participate in the tender for the above-mentioned work.
b)	Any abnormal increase / decrease from the estimated total price / cost will not be accepted. The INSTITUTE reserves the right to reject any or all the tenders without assigning any reason whatsoever.
c)	In case of any poor quality of work or substandard materials used for the purpose, shall be replaced as per instructions without any extra cost.
d)	The Bidder is expected to examine all instructions, forms, terms and specifications in the bid documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of the bid.
e)	In case the date of opening of tenders is declared as a holiday / lock-down, the tenders will be opened on the next working day at the same time.
f)	No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the Tender Bid.
g)	IIFT has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.
h)	Rates furnished in the Price Bid are inclusive of all costs, carriage, allowances, taxes & levies, etc., but excludes GST. However, GST will be paid extra by the INSTITUTE on production of GST Registration document and on claim as per prevailing rate.
i)	The intending bidders are to quote their offers item wise in all the items of price bid. If vendor fails to quote their price in any of the items of price bid, the price quoted by the vendor will be assumed as "Zero". Vendor will be bound to execute the work of the item & the work value of that item will be zero.
j)	Contractors shall provide all labour and materials, tool and tackles including necessary scaffolding for proper execution of the work including curing etc.
k)	3% of the value of the executed work will be retained as Performance Security Deposit and will be refunded on satisfactory completion of free maintenance period, i.e., 12 (twelve) months from the date of completion of work. No interest shall be payable on the PSD.

l)	Quoted rates of all the items shall be inclusive of providing necessary arrangements for satisfactory protection of furniture / flooring / electrical fittings / INSTITUTE's any other property during execution of the work.
m)	Quoted rates of all the items Cost shall be inclusive of cost for disposing debris and any other unserviceable materials as per direction and inconformity with the Local or any other authority (s) rules.
n)	Quoted rates of all the items shall be inclusive of cleaning of floors, making good to damaged floor, ceiling, walls, etc., after completion of work
	NOTES:-
	Conditional tenders shall be summarily rejected.
	IIFT reserve their rights to accept or reject any or all the tenders, either in part or whole without assigning any reason(s) for doing so and no claim/correspondence shall be entertained in this regard.
	Quantities are tentative and INSTITUTE can increase or decrease the quantities of any item and contractor have to execute the same at the quoted rates. The Final Payment will be made by the INSTITUTE on the basis of actual supply and installation of materials certified by the INSTITUTE and the service charges on the work.
	The application forms must be submitted in a prescribed format as laid down in the enclosed Annexures. Hard Copy of the Technical bid & Price Bid should be submitted at IIFT Kolkata in separate sealed covers and both these envelopes should be put in a bigger envelope, named as : “BID FOR OVERHAULING WORK OF WTP AT IIFT, KOKATA CAMPUS”. TO, THE ACCOUNTS OFFICER, INDIAN INSTITUTE OF FOREIGN TRADE,KOLKATA CAMPUS 1583 MADURDAHA, WARD -108, BOROUGH –XII, CHOWBAGHA ROAD, KOLKATA – 700107, WEST BENGAL, Ph - 033 3501 4500/4600, Email – accountsofficer@iift.ac.in

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SECTION – 3

INSTRUCTIONS TO THE TENDERERS

INDIAN INSTITUTE OF FOREIGN TRADE

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Plot No. 1583, Madurdaha, Chowbaga Road, Kolkata – 700107

निविदा संख्या/Tender No.: IIFT (K)/TENDER/OVERHAULING/WTP/2022-23 **DATED:-**
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While quoting for each item of work, the tender should consider for the following, irrespective whether it has been mentioned or not in the description of the item without any extra claim/payment:

1.	All paper connected with the tender, including these instruction, schedule of items, technical specification, drawing etc. should be signed & returned by the tenderer to the INSTITUTE while submitting the tenders. Incomplete tenders are liable for rejection.
2.	No alteration shall be made on the tender documents including schedule of items by the tenderers. Any discrepancy noticed in the tender documents shall be brought to the notice of the concerned official of the INSTITUTE & any returned instructions received from the INSTITUTE as reply will be deemed to have been incorporated herein.
3.	The tender should quote his rates for all items of the tender schedule. Amount for all the items should be shown after putting the rates in Price bid form. Vendors are requested to verify whether total amount of all the items are same with their manual calculation after multiplication with rate & quantities. In case of any discrepancy, the bid may be rejected by the INSTITUTE.
4.	Vendors need to verify their quoted amount before the submission of Price bids. No advice for any change in rate or conditions after the opening of the tender will be entertained.
5.	Rate quoted should be for specified items only. Contractor cannot be permitted for use of non-specified brand. If specified brand is not available, equivalent brand can be used as per permission of INSTITUTE's engineer. <u>For WTP overhauling work, specification of CPWD shall be followed if there is any doubt about specification of the work given in the tender.</u>
6.	Incomplete tender, conditional tenders, tender received after prescribed time & date through courier/post or by hand, tenders not confirming to the terms & conditions prescribed in the tender documents shall be rejected.
7.	Vendors need to submit the technical bid and price bid both in hard copy mode only. The decision of INSTITUTE shall be final and binding on contract. No correspondence shall be entertained by INSTITUTE.

8.	<u>CAUTION NOTE:</u> Please note that if the contractors quote abnormally low / erratic rates, IIFT may in such cases seek written clarifications from the bidder, including detailed Price analysis of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bid document. If, after evaluating the price analysis, IIFT determines that the bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, IIFT may reject the bid/ proposal.
9.	The work must be carried out strictly according to the conditions stipulated in tender consisting the following documents & most workmen like manner.
	a)Notice Inviting Tender b) General conditions of contract c) Instructions to tenderer d) Technical Specification e) Special Conditions of Contract f) Drawings

DECLARATION

I/We confirm that I/we am/are submitting our tender duly filed in & rates have been quoted after thorough study of site conditions & above stated contract documents issued by the INSTITUTE. I/we hereby accord our unqualified consent & agreement to the said conditions.

Signature of the Bidder with seal

Place :

Date :

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SECTION – 4

GENERAL TERMS & CONDITIONS OF CONTRACT

INDIAN INSTITUTE OF FOREIGN TRADE

(A deemed to be University under Ministry of Commerce and Industry, Govt. of India)

Plot No. 1583, Madurdaha, Chowbaga Road, Kolkata – 700107.

निविदा संख्या/Tender No.: IIFT (K)/TENDER/OVERHAULING/WTP/2022-23 **DATED:-**
15/07/2022.

Sealed Tenders are invited by IIFT for the **OVERHAULING WORK OF WTP AT IIFT, KOLKATA CAMPUS.**

1	Site and its Location.	The above-mentioned work is to be carried out at INDIAN INSTITUTE OF FOREIGN TRADE (IIFT), KOLKATA CAMPUS Plot No. 1583, Madurdaha, Chowbaga Road, Kolkata – 700107.
2	Tender documents:-	The work has to be carried out strictly according to the conditions stipulated in the tender consisting of the following documents and the most workmen like manner. i) Notice Inviting Tender, ii) Tender Information, iii) Instruction to the Tenderers, iv) General conditions of Contract, v) Special conditions of Contract, vi) Forms of Tenders, vii) Declaration, viii) Schedule of Quantity & Rates.
3	Site Visit:-	The tenderer must obtain himself on his own responsibility and his own expenses all information and data that may be required for the purpose of filling this tender document and enter a contract for the satisfactory performance of the work. The tenderer is requested satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law-and-order situation, climatic conditions local authorities requirement, traffic regulations etc.; The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender. Site visit will be allowed on pre-appointment with IIFT authority mentioned in the Tender Document.
4	Earnest Money:- 2%(MSME exemption)	2% of the quoted value is to be submitted as EMD which will be returned within 45 days of finalization of tender. “Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME)” are exempt from submission of EMD (Bid security).
6	Bid clarification for abnormally low rated items:-	An Abnormally Low Bid is one in which the bid price, in combinations with other contents of the Bid, appears so low that it raises material concerns as to the capability of the bidder to perform the contract at the offered price, IIFT may in such cases seek written clarifications from the bidder, including detailed Price analysis of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bid document. If, after evaluating the price analysis, IIFT determines that the bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, IIFT may reject the bid/ proposal.

7.	Signing of contract Documents:-	The successful tenderer shall be bound to implement the contract by accepting Work Order and conditions of Work Order within 10 days from the receipt of Work Order. However, the written acceptance of the Work Order by the Contractor will constitute a binding obligation to the INSTITUTE to complete the entire work as per terms and conditions of the Tender Document / Work Order
8.	Completion Period:-	Time is essence of the contract. The work should be completed in all respect accordance with the terms of contract within a period of 30 days from the date of award of work.
9.	Validity of tender:-	Tenders shall remain valid and open for acceptance for a period of 90 days from the date of bid submission. If the tenderer withdraws his/her offer during the above period or makes modifications in his/her original offer which are not acceptable. IIFT has the right to accept/reject any/all tenders without assigning any reasons whatsoever.
10.	Applicable Law:-	The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing. Any disputes are subject to exclusive jurisdiction of competent court and forum in Kolkata, West Bengal only.
11.	Performance Guarantee:-	The Bidder shall furnish Performance Guarantee to the “Contractee” for an amount equal to 3% of the value of work order within 14 days from the date of issue of Work Order by the “Contractee”. The Performance Guarantee Bond will be discharged by the “Contractee” after completion of the Bidder’s performance obligations including any warranty obligations under the contract.

DECLARATION

I/We have understood all the above conditions. If I/We fail to start or execute the work within the stipulated period of time, our Security deposit will be forfeited.

Place:-

Date:-

Signature of the Bidder with seal

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SECTION – 5

SPECIAL CONDITIONS OF CONTRACT

INDIAN INSTITUTE OF FOREIGN TRADE

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निविदा संख्या/Tender No.: IIFT (K)/TENDER/OVERHAULING/WTP/2022-23 DATED:-
15/07/2022.

Sealed Tenders are invited by IIFT for the **OVERHAULING WORK OF WTP AT IIFT, KOLKTA CAMPUS.**

1.	Setting out the work:-	a) The contractor shall set out the work and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof and get it approved by the consultant Engineer of IIFT, if required, before proceeding with the work. If at any time any error in this respect shall appear during the progress of the works, irrespective of the Tender SOQR, the contractor shall be responsible for the same and shall at his own expenses rectify such error, if so, required to satisfaction of the IIFT.
2.	Quantity Variation:-	The quantity of Schedule of Quantities & Rates(SOQR) of the Tender, may likely to vary according to the actual requirement in the Area. “Contractee” have the right to modify the quantity of SOQR items to any extend to suit the site & no claim therefore shall be made by the contractor
3.	Protection of works and property:-	The contractor shall continuously maintain adequate protection, of all his work from damage and shall protect the IIFT’s properties from injury or loss arising in connection with contract. He shall make good any such damage, injury, loss due to his fault or negligence except which are due to causes beyond his control.
4.	Inspection of Work:-	The Engineer-in-Charge/ Center head Official or their representatives shall at all reasonable time, have free access to the work site and/or to the workshop, factories or other places where materials are lying or from where they are obtained and the contractor shall give every facility for inspection and examination and test of the materials and workmanship.
5.	Quality of Materials, Workmanship & Test:-	All materials and workmanship shall be best of the respective kinds described in the contract and in accordance with Engineer-in-Charge/Centre Head instructions and shall be subject from time to time to such tests as the Engineer-in-Charge/Centre Head may direct at the place of manufacture or fabrication or on the site or an approved testing laboratory. The contractor shall provide such assistance, instruments, machinery, labour and materials as are normally required for examining measuring sampling and testing any material or part of the work before/after incorporation in the work for testing as may be selected and required by the Engineer-in Charge/Centre Head.

6.	Obtaining Information related to execution of work:-	No claim by the contractor for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining incorrect information or the failure to obtain correct information relieve him from any risks or from the entire responsibility for the fulfilment of contract.
7.	Works to be measured:-	The Engineer-in-Charge/Centre Head may from time to time intimate to the contractor that he required the work to be measured and the contractor shall forthwith attend or send a qualified representative to assist them in taking such measurements and calculation and to furnish all particulars or to give all assistance required by any of them. The contractor or his authorized representative shall sign all the pages of the measurement book in which the measurements have been recorded in token of his acceptance All authorized extra work, omissions and all variations made shall be included in such measurements.
8.	Variations:-	No alteration, omission or variation ordered in writing by the Engineer-in-Charge/Centre Head shall vitiate the contract. In case the Engineer-in-Charge/Centre Head thinks proper at any time during the progress of works to make any alteration in, or additions to or omission from the works or any alteration in the kind or quality of the materials to be used therein, the Engineer-in-Charge/Centre Head shall give notice thereof in writing to the contractor or shall confirm in writing within seven days of giving such oral instructions the contractor shall alter to, add to, or omit from as the case may be in accordance with such notice but the contractor shall not do any work extra to or make any alteration or additions to or omissions from the works or any deviation from any of the provisions of the contract, stipulations, specifications or contract drawings without previous consent in writing of the Engineer-in-Charge/Centre Head and the value of such extras, alterations, additions or omissions shall in all cases be determined by the Engineer-in-Charge/Centre head and the same shall be added to or deducted from the contract value, as the case may be.
9.	Completion Certificate (CC):-	<p>On successful completion of entire works covered by the contract to the full satisfaction of the Engineer-in-Charge/Centre Head, the contractor shall ensure that the following works have been completed to the satisfaction of the Engineer-in-Charge/Centre Head.</p> <p>Such as i) Clear the site in all respect, ii) Demolish, Dismantle and remove the Contractor's Site Office and other structure, iii) Remove all Rubbish. Debris etc., iv) Hand Over the work site, v) All defects/imperfections have been attended and rectified etc.</p>

		Upon the satisfaction of Engineer-in-Charge/Centre Head, the contractor shall be entitled to apply to the Engineer-in-Charge/Centre Head for Completion Certificate.
10.	Extension of Time:-	If, in the opinion of the “Contractee”, the work be delayed for reasons beyond the control of the contractor, Engineer-in-Charge/Centre Head to grant a fair and reasonable extension of time for completion of work as per the terms of contract. If the contractor needs an extension of time for the completion of work or if the completion of work is likely to be delayed for any reasons beyond the due date of completion as stipulated in the contract, the contractor shall apply to the Engineer-in-Charge/Centre Head in writing immediately and while applying for extension of time he shall furnish the reasons in detail and his justification if any, for the delays. While granting extension of time the contractor shall be informed the period extended time which will qualify for levy of liquidated damages. For the balance period in excess of original stipulated period and duly sanctioned extension of time by the Engineer-in-Charge/Centre Head the provision of liquidated damages shall become applicable.
11.	Government and Local Rules:-	The Contractor shall conform to the provisions of all local byelaws and Acts relating to the work and to the Regulations etc. of the Government and Local Authorities and of any company with whose system the structure is proposed to be connected. The contractor shall give all notices required by the said Act, Rules, Regulations and byelaws etc. and pay fees payable to such authority/ authorities for execution of the work involved. The cost, if any, shall be deemed to have been included in his quoted rates, taking encroachment and restorations etc. and shall indemnify the Engineer-in-Charge/Centre head against such liabilities and shall defend all action arising from such claims of liabilities.

Declaration

I/We hereby declare that I/We have read the above terms and conditions /instructions carefully and fully understood and will abide by the same.

Signature of the Bidder with seal

Date:

Place:

Section Officer (ADMIN)
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Kolkata Campus

SECTION – 6

TECHNICAL SPECIFICATIONS OF CONTRACT

INDIAN INSTITUTE OF FOREIGN TRADE

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Plot No. 1583, Madurdaha, Chowbaga Road, Kolkata – 700107.

निविदा संख्या/Tender No.: IIFT (K)/TENDER/OVERHAULING/WTP/2022-23 **DATED:-** 15/07/2022.

Sealed Tenders are invited by IIFT for the **OVERHAULING WORK OF WATER TREATMENT PLANT AT IIFT, KOLKTA CAMPUS.**

WATER TREATMENT PLANT (WTP)

1.0	SPECIFICATIONS OF WATER TREATMENT PLANT	
1.1	Scope of Work :-	Overhauling of Water Treatment Plant for a capacity of:
	i)	De-Ironing Plant (Capacity 48 -50 cum/per hour) & Accessories.
	ii)	Softening Plant (Capacity 48- 50 Cum/hour) & Accessories.
1.2	Water Quantity at inlet :-	De-ironing Plant:- As available from Bore wells (2 nos.). Softening Plant:- Treated water Quality as will be available from De-Ironing Plant.
1.3	Water Quality at outlet :-	i) De-Ironing Plant: As per the 'Desired Limit' specified in IS: 10500, except for total Hardness as CaCO ₃ and Total Dissolved Solids (TDS). ii) Softening Plant: 15 mg /ltr for HVAC & 200mg for potable water (by blending).
1.4	Plant Capacities:-	(i) De-Ironing Plant: 48-50 cum/hr. inflow & outflow. (ii) Softening Plant: 48-50 cum/hr. outflow after blending.
1.5	Back wash / Regeneration:-	i) Back wash: Once a day for both plants. ii) Regeneration: After a flow of approx. 150 Cum of soft water. iii) Quantity of resin: As per requirement to suit regeneration cycle.
2.0	TREATMENT SCHEME:	
2.1	Multi-grade Filter & Softener:-	Raw water from Bore well will be collected in Underground Reservoir from where it will be pumped by Transfer Pump through Multigrade Filter (MGF) for reduction of suspended solids present in water. Alum & Hypochlorite will be dosed prior to Multigrade Filter for proper coagulation & dis-infection before filtration. After MGF, the water will pass through Softener for reduction of impurities in water and to reduce the total Hardness in the treated water.

2.2	LIST OF MAJOR PLANT & EQUIPMENT:-	
Sl. No.	ITEM NAME	SPECIFICATION.
i).	Multigrade Filter	
	Quantity	1 No.
	Capacity	50 cum/hr.
	Inlet Filter Feed Pump Capacity available	50 cum/hr. at 15 mtr. Head.
	Operating pressure.	As available from inlet pump specified above.
	Design Pressure.	6 kg / Sq.cm.
	Test Pressure.	6.5 Kg / Sq.cm.
	MOC.	FRP.
	Filter Medium.	Gravels, mixture of coarse & fine particles of sand and anthrasite.
	Type of vessel.	Vertical, cylindrical.
	Backwash frequency.	Once in 24 hours.
	Backwash frequency duration.	10 to 15 minutes.
	Freeboard.	75% of bed Depth.
	Design Temp.	60 degree C.
	Bed dept.	800 mm.
	Surface flow rate.	20 m ³ /m ² /hr. max.
	Flow meter.	Rotameter at the in let.
	Diameter of filter.	1500 MM.
	Sampling Cock.	To be provided at in let & out let.
	Straight height of filter.	1500 mm.

	Frontal pipe line.	100 NB.
	Pressure gauge.	To be provided at in let & out let.
	Type of Valve and Size.	100 NB PP Multiport Valve.
ii).	Softener	
	Quantity	1 No.
	Capacity	50 cum/hr. as required by HVAC system.
	Operating Pressure.	As required.
	Design Pressure.	6 Kg/Sq.cm.
	Test Pressure.	6.5 Kg/ Sq.Cm.
	MOC.	FRP.
	Inlet Hardness	700 ppm (may vary as per actual)
	Type of Resin.	225 Na.
	OBR (Out put Between Regeneration).	150 Cm.
	Resin Qty.	As per requirement.
	Backwash frequency.	Once in 24 Hours.
	Backwash Time.	30-45 Min.
	Bed depth	1000 mm.
	Dia. Of filter.	1500 mm.
	Straight height of filter.	2500 mm.
	Regeneration tank size.	3000 LIT.
	NaCl Salt required (100%).	As per requirement.
	Mixing for brine solution.	Agitator with frame.
	Frontal Pipe Line.	65/100 NB.
	Type of Valve and Size.	65/100 NB Multiport Valve.

iii) (a)	Hypo Chloride Dosing System	
	Type	Online Dosing
	Application	Pre filtration and post filtration
	Qty	1 Set
	Type	Electro-solenoid metering pump
	Quantity	2 Nos. per each set.
	M.O.C	PP
	Capacity	0-6 LPH
	Head	2 Kg/sq.cm
	Make	PRACHDM
	Quantity	1 No per each set.
	Capacity	200 lit
	PVC/LDPE inter Connecting piping	as required
	iii) (b)	Alum dosing system
No		1
Purpose		For coagulation & for reaction with iron
Type		Electric dosing pump
Capacity		0 - 6 LPH
Head		2 Kg/sq.cm
Adjustability		0 - 100%
Power		0.25 HP
Make of Pump		PRACHDM
Solution Preparation Tank		1 No
Capacity		200 litre
MOC		PVC/LDPE
Inter connecting piping		1/2" PP pipe
iv)	Air Blower for Back washing	
	Type	Twin Lobe roots air Blower
	Qty	02 No.
	Capacity	50 cum / hr
	Pressure	0.35 kg / sqcm
Make	USHA	
v)	Flow meter	
	Type	Rota meter type
	Capacity	0 - 60 m ³ /hr
	Qty	02 No.
Make	Aster	
vi)	Pressure Gauge	
	Type	Bourdon type
	Pressure range	0 - 7 kg /sqcm
	Qty	06 Nos. (min)
	Make	H Guru

vii)	Pipe, Pipe fittings and Valves etc.	
	Pipes	UPVC / GI
	Valves	CI - Zoloto / Leader
viii)	Starter Panel with cabling work	
	Type	Non draw out, non-compartmentalized single door type
	Feeder Nos.	As required as per drawing
	Make	Royco / Syscon
3.	SCOPE OF ACTION FOR OVERHAULING WORK.	
i)	Supply, Unloading, Stacking of all the new filter media to the Plant location for the overhauling job as provided in the Schedule of Quantities & Rates (SOQR).	
ii)	Unloading of all the old media (noting & recording the layer thickness) from the filtration plant vessel by dismantling & opening the vessels.	
iii)	Scraping and cleaning the inside walls of the vessels and painting the inside wall with black bituminous paint (double coat).	
iv).	For Softener-Acid cleaning of 50% of old resin with HCL Acid and disposing the remaining 50%.	
v)	Reloading fresh media and resin mix for re-commissioning of the treatment units.	
vi)	Replacement of damaged nut-bolts and rubber Gasket.	
vii)	Checking of all valves, strainers, gauges, pipelines etc.	
viii)	Re-commissioning of the plant after preparing the filter beds and conducting necessary backwash, rinse, regeneration etc. operations are required.	
ix)	Outside painting (Single Coat) of the vessels, pipeline etc., after successful commissioning of the entire system.	
x)	Disposal of scrap media generated during the overhauling process including cleaning the plant area after completion of the job.	
xi)	Engagement of suitable manpower as required for executing the above said work.	

Declaration

I/We hereby declare that I/We have read the above terms and conditions /instructions carefully and fully understood and will abide by the same.

Signature of the Bidder with seal

Date:

Place:

Section Officer (ADMIN)
Indian Institute of Foreign Trade
Kolkata Campus



SECTION – 7 (A) & (B)

FINANCIAL BID

INDIAN INSTITUTE OF FOREIGN TRADE

(A deemed to be University under Ministry of Commerce and Industry, Govt. of India)

Plot No. 1583, Madurdaha, Chowbaga Road, Kolkata – 700107.

निविदा संख्या/Tender No.: IIFT (K)/TENDER/OVERHAULING/WTP/2022-23 **DATED:-**
15/07/2022.

Sealed Tenders are invited by IIFT for the **OVERHAULING WORK OF WATER TREATMENT PLANT AT IIFT, KOLKTA CAMPUS.**

SECTION – 7 (A)
FINANCIAL BID LETTER

FINANCIAL BID LETTER

From,

.....
.....

Bidder's Ref: No:,

Dated

To
Section Officer
Indian Institute of Foreign Trade (IIFT)
Plot No. 1583, Madurdaha, Chowbaga Road,
Kolkata – 700107.

Ref.: Your Tender Enquiry No. IIFT (K)/TENDER/OVERHAULING/WTP/2022-23,
Dated:- 15/07/2022

1. Having examined the above mentioned tender enquiry document including amendment / clarification / addenda Nos. Dated the receipt of which is hereby duly acknowledged, I/we, the undersigned, offer to supply and deliver in conformity with the said conditions of contract and specifications for the sum shown in the schedule of prices attached herewith and made part of the financial Bid.
2. Bid submitted by me/us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.
3. I/We agree to abide by this Bid for a period of **90 days** from the date fixed for Bid opening or for subsequently extended period, if any, agreed to by me/us. This bid shall remain binding upon me/us up to the aforesaid period.
4. I/We have read the [Order (Public Procurement No.1) of DOE, Public Procurement Division, No. F.No.6/ 18/2019-PPD, dt. 23.7.2020] and amendments/ clarifications issued subsequently by DOE regarding restrictions on procurement from a bidder of a country which shares a land border with India. I/We understand that the submission of incorrect data and / or if certificate / declaration given by M/s. _____ (name of bidder entity) are found to be false, this would be a ground for immediate termination and further legal action in accordance with law.

5. I/We understand that False declarations will be in breach of the Code of Integrity under rule 175(1) (i) (h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.
6. I/We understand that IIFT is not bound to accept the lowest or any bid that IIFT may receive.
7. If my/our Bid is accepted, I/we will provide you with a performance guarantee from a Scheduled Bank for a sum @ 3% of the contract value for the due performance of the contract.
8. If my/our Bid is accepted, I/we undertake to complete delivery of all the items and perform all the services specified in the contract.
9. If my/our bid is accepted, I/We indemnify against loss of input tax credit to IIFT on account of Blacklisting during tenure of contract.
10. If my/our bid is accepted, IIFT has the right to recover input tax credit loss suffered by it due to any miss-declaration on invoice by me/us.
11. Until a formal Purchase Order of Contract is prepared and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.

Yours truthfully,

Dated: day of 20...

Signature

Name

Address _____

Telephone _____

Seal of the firm _____

SECTION – 7 (B)

PRICE SCHEDULE

GENERAL GUIDELINES FOR PRICE BID.

1	The rate(s) must be quoted in decimal coinage. Amounts must be quoted in full rupees by ignoring fifty paisa and considering more than fifty paisa as rupee one.
2	In case the lowest tendered amount (worked out on the basis of quoted rate of Individual items) of two or more contractors is same, then such lowest contractors may be asked to submit sealed revised offer quoting rate of each item of the schedule of quantity for all sub sections/sub heads as the case may be, but the revised quoted rate of each item of schedule of quantity for all sub sections/sub heads should not be higher than their respective original rate quoted already at the time of submission of tender. The lowest bid shall be decided on the basis of revised offer.
3	In the case of Item Rate Tenders, only rates quoted shall be considered. Any tender containing percentage below/above the rates quoted is liable to be rejected. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates.
4	In case of omission in quoting any rate, the evaluation will be done considering the highest quoted rate obtained against that item. But the work, if awarded, will be on the lowest quoted rate obtained against that item.
5	The rate shall be entered in figures as well as in words. In case of difference in rates between words and figures, the lesser of the two will be treated as valid rate.
6	The bidders shall enter both 'Unit Rate' & 'Amount'. In case of any mismatch between 'Total amount based on Unit rate' & Total Amount as quoted', the higher of the two shall be considered for evaluation and the lower of the two shall be considered for award.
7	Evaluation of the bids shall be done based on total price against this SOQR.
8	Quoted Rates shall be inclusive of all expenses and GST , to be incurred by vendor for providing goods and service as specified in the Scope of Work and Technical Specification of Section of the tender document.
9	As Item rates are including GST, Therefore Value of Tax Invoice of any R.A. Or Final Bills should be calculated as follows. Tax Invoice Value= Gross Value of Work Done/118*100.

PRICE SCHEDULE
SCHEDULE OF QUANTITY AND RATES

Item no.	Description of Items.	Unit.	Quantity	Rate in Figures. (Rs)	Rate in Words (Rs.)	Amount in Rupees.
W-01	Dismantling, unloading & disposal of all the old filter media (before record & marking of layer thick in side of vessel) from the filtration plant vessel by opening the vessels of Multi Grade Filter & Softener, disposing of old media materials & 50 % of old resin with proper stacking, with all labours, Tools, Tackles etc. as required, as per direction of Engineer-in-charge/Centre Head.					
a)	For Multi Grade Filter.	No.	1.00			
b)	For Softener Filter.	No.	1.00			
W-02	Scraping and cleaning the inside walls of the Multi Grade Filter vessels, painting the wall with black bituminous / Epoxy paint (double coat), pouring in layers of the different size of Graded Pebbles, Quartz Sand, Anthracite, as required, Replacement of damaged nut-bolts and rubber Gasket, Checking of all valves, replace and reused the strainers(after cleaning), Gauges, Pipelines and Re-commissioning the Multi Grade Filter after preparing the filter beds and conducting necessary backwash, One coat Outside Painting of the Vessels, Pipeline (1/2 of the said plant area), after successful commissioning etc. complete with all labours, Tools, Tackles etc. as required as per Indian standard and direction of Engineer-in-charge/Centre Head.	No.	1.00			

Item no.	Description of Items.	Unit.	Quantity.	Rate in Figures. (Rs).	Rate in Words (Rs.).	Amount in Rupees.
W-03	Scraping and cleaning the inside walls of the Softener vessels, painting the wall with black bituminous/ Epoxy paint (double coat), 50 % old Acid cleaning & 50 % Purolite make Softener Resin pouring in layers, as required, Replacement of damaged nut-bolts and rubber Gasket, Checking of all valves, replace and reused the strainers(after cleaning), Checking Gauges, Pipelines and Re-commissioning the Softener after preparing the filter beds and conducting necessary backwash, One coat Outside Painting of the Vessels, Pipeline (1/2 of said Plant area Pipe line), after successful commissioning etc. complete with all labours, Tools, Tackles etc. as required as per Indian standard and direction of Engineer-in-charge/Centre Head.	No.	1.00			
	Total of Item No. W-01 To W-03					
	Total Amount in Figures.					
	Total Amount in Words.					

Declaration

I/We hereby declare that I/We have read the above terms and conditions /instructions carefully and fully understood and will abide by the same.

Signature of the Bidder with seal

Date:

Place:

Section Officer (ADMIN)
Indian Institute of Foreign Trade
Kolkata Campus



SECTION – 8

FOR UNDERTAKING, DECLARATION, PROFORMA OF GUARANTEE & FORM (S).

INDIAN INSTITUTE OF FOREIGN TRADE

(A deemed to be University under Ministry of Commerce and Industry, Govt. of India)

Plot No. 1583, Madurdaha, Chowbaga Road, Kolkata – 700107

IIFT (K)/TENDER/OVERHAULING/WTP/2022-23, Dated:- 15/07/2022

UNDERTAKING & DECLARATION

6(A) - FOR UNDERSTANDING THE TERMS & CONDITION OF TENDER & SPEC. OF WORK

(a) Certified that:

1. I / We have read, understood and agree with all the terms and conditions, specifications included in the tender documents & offer to execute the work at the rates quoted by us in the tender form.

2. If I / We fail to enter into the agreement & commence the work in time, the EMD / Performance guarantee deposited by us will stand forfeited to the IIFT.

3. I / We are not blacklisted by GST authorities.

(b) The bidder hereby covenants and declares that:

1. All the information, Documents, Photocopies of the Documents / Certificates enclosed along with the Tender offer are correct.

2. If anything is found false and/or incorrect and/or reveals any suppression of fact at any time, IIFT reserves the right to reject our tender offer / cancel the LOA / Purchase / work order if issued and forfeit the EMD / Performance guarantee / Bill amount pending with IIFT. In addition, IIFT may debar the contractor from participation in its future tenders.

Date:

Signature of bidder

Place:

Name of bidder

Along with date & Seal

6(B) – NEAR RELATIONSHIP CERTIFICATE

(Format of the Certificate)

"I..... S/o..... R/o.....
hereby certifies that none of my relative(s) as defined in the tender document is / are employed in IIFT unit as per details given in tender document. In case at any stage, it is found that the information given by me is false / incorrect, IIFT shall have the absolute right to take any action as deemed fit / without any prior intimation to me."

Date:

Signature of bidder

Place:

Name of bidder
Along with date & Seal

6(C)- Preference to Make in India

Preference to Make in India vide Letter No. P-45021/2/2017-PP(BE-II), (revised) Dated.16.9.2020),

(TO BE PROVIDED ON Rs.100/- NON- JUDICIAL STAMP PAPER)

I _____(Name of the Person(s),S/o _____ at _____ (Address),
working as (Designation and name of the firm/Company/ partnership/ Joint venture), and I have been authorized to sign the Declaration / Self- Certification on behalf of firm / Company/partnership/ Joint venture do hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the policy of Government towards Public Procurement (preference to Make in India) vide Letter No. P-45021/2/2017-PP(BE-II), (revised) Dated16.9.2020.

That the information furnished hereinafter is correct to be of my knowledge and belief and I undertake to produce relevant records before the procuring entity or any authority so nominated for the purpose of assessing the Local Content. That the local content for all inputs which constitute the said equipment has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value addition norms based on the assessment of an authority so nominated for the purpose of assessing the Local Content, action will be taken against me as per the notification P- 45021/2/2017-PP(BE-II), (revised) Dated.16.9.2020.

I agree to maintain the following information in the company's record for a period of 8 years and shall make this available for verification to my statutory authority.

The Details of the location(s) at which the local value addition is made

- i) Name and details of the Domestic manufacture
- ii) Date on which this certificate is issued
- iii) Product for which the certificate is produced
- iv) Percentage of local content.

Signed by me at _____ on _____00/2021

Authorized signatory (Name of the Firm entity)

PROFORMAS

7 (A): For the Performance Guarantee

(To be typed on non-judicial stamp paper of appropriate value)

Subject: PERFORMANCE GUARANTEE

Whereas INDIAN INSTITUTE OF FOREIGN TRADE (hereafter referred to as "IIFT") has issued an APO no. Dated/...../2020 awarding the work of "Operation & Maintenance of Sewage Treatment Plant and Water Treatment Plant at IIFT Kolkata Campus, 1583, Madurdaha, Chowbaga Road, Kolkata-700107" to M/s, R/o (hereafter referred to as "Bidder") and IIFT has asked him to submit a Performance Guarantee in favour of Director, IIFT of Rs./- (hereafter referred to as "P.G. Amount") valid up to/...../20..... (hereafter referred to as "Validity Date").

Now at the request of the Bidder, We Bank Branch having (Address) and Regd. office address as (hereinafter called 'the Bank') agreed to give this guarantee as hereinafter contained:

1. We, "the Bank" do hereby undertake and assure to the IIFT that if in the opinion of the IIFT, the Bidder has in any way failed to observe or perform the terms and conditions of the said agreement or has committed any breach of its obligations there-under, the Bank shall on demand and without any objection or demur pay to the IIFT the said sum limited to Performance Guarantee amount or such lesser amount as IIFT may demand without requiring IIFT to have recourse to any legal remedy that may be available to it to compel the Bank to pay the same.
2. Any such demand from the IIFT shall be conclusive as regards the liability of Bidder to pay to IIFT or as regards the amount payable by the Bank under this guarantee. The Bank shall not be entitled to withhold payment on the ground that the Bidder had disputed its liability to pay or has disputed the quantum of the amount or that any arbitration proceeding or legal proceeding is pending between Bidder and IIFT regarding the claim.
3. We, the Bank further agree that the guarantee shall come into force from the date of its issue and shall remain in full force and effect up to its Validity date.
4. The Bank further agrees that the IIFT shall have the fullest liberty without the consent of the Bank and without affecting in any way the obligations hereunder to vary any of the terms and conditions of the said agreement or to extend the time for performance of the said agreement from any of the powers exercisable by IIFT against the Bidder and to forebear to enforce any of the terms and conditions relating to the said agreement and the Bank shall not be relieved from its liability by reason of such failure or extension being granted to Bidder or through any forbearance, act or omission on the part of IIFT or any indulgence by IIFT to Bidder or any other matter or thing whatsoever which under the law relating to sureties would but for this provision have the effect of relieving or discharging the guarantor.

5. Notwithstanding anything herein contained;
 - (a) The liability of the Bank under this guarantee is restricted to the Performance guarantee amount and it will remain in force up to its Validity date.
 - (b) The guarantee shall stand completely discharged and all rights of the IIFT under this Guarantee shall be extinguished if no claim or demand is made on us in writing on or before its validity date.

6. In case IIFT demands for any money under this bank guarantee, the same shall be paid through banker's Cheque in favour of "**Indian Institute of Foreign Trade**" and payable at "**Kolkata**".

7. The Bank guarantees that the below mentioned officer who have signed it on behalf of the Bank have authority to give this guarantee under its delegated power.

Place...

Date...

(Signature of the Bank Officer)

(Rubber stamp of the bank)

Authorized Power of Attorney Number:

Name of the Bank officer:

Designation:

Complete Postal address of Bank:

.....

.....

Telephone Numbers

Fax numbers

E-mail ID:

7 (B): For Letter of Authorization for Attending Bid Opening Event

(To be typed preferably on letter head of the company)

Subject: AUTHORIZATION FOR ATTENDING BID OPENING

I / We Mr./Ms. have submitted our bid for the tender no. IIFT (K)/TENDER/OVERHAULING/WTP/2022-23, Dated:- 15/07/2022 in respect of "Overhauling Work at Water Treatment Plant in Indian Institute of Foreign Trade, Kolkata Campus" which is due to open on **05/08/2022**, in the chamber of Section Officer(ADMIN), Indian Institute of Foreign Trade (IIFT), Plot No. 1583, Madurdaha, Chowbaga Road, Kolkata – 700107.

We hereby authorize Mr. / Ms. & Mr./Ms..... (Alternative) whose signatures are attested below, to attend the bid opening for the tender mentioned above on our behalf.

.....
Signature of the Representative

.....
Name of the Representative

Signature of Bidder/Officer authorized to sign
on behalf of the Bidder

.....
Signature of the alternative Representative

.....
Name of the alternative Representative

Above Signatures Attested

Note 1: Maximum of two representatives will be permitted to attend the Bid opening.

Note 2: Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not received.

SECTION- 8

BIDDER'S PROFILE & QUESTIONNAIRE

(To be filled in and submitted by the bidder)

A) **BIDDER'S PROFILE:**

1. Name of the Individual / Firm:
2. Present correspondences address:
.....
Telephone No., Mobile No., FAX No.
3. Address of place of Works / Manufacture:
.....
Telephone No., Mobile No., FAX No.
4. State the Type of Firm: Sole proprietorship / Partnership Firm / Private Limited Company
(Tick the correct choice)
5. Name of the sole proprietor / partners / Director(s) of Pvt. Ltd Co.:

S. No.	Name	Father's Name	Designation
1.			
2.			
3.			
4.			

6. Name of the person authorized to enter into and execute contract / agreement and the capacity in which he is authorized (in case of partnership / Private Ltd Company):
.....
7. Permanent Account No.:
8. Details of the Bidder's Bank for effecting e-payments:
 - (a) Beneficiary Bank Name:
 - (b) Beneficiary Branch Name:
 - (c) IFSC code of Beneficiary Branch:
 - (d) Beneficiary Account No.:
 - (e) Branch Serial No. (MICR No.):

9. Whether the firm has Office / works (i.e. manufacture of the tendered item) in Kolkata. If so, state its Address

.....
.....

B) QUESTIONNAIRE

1.0 Do you think any other detail / material is required to complete the work specified in the specification?
Yes / No

1.1 If Yes, Give details:
.....

2.0 Do you think any other item of work need to be included in tender form to complete the work specified
in the specification? Yes/ No

2.1 If Yes, Give details:
.....

3.0 Suggestion for improvement of the tender document:
.....
.....

Date

Signature of bidder.....

Name of bidder

DRAFT – AGREEMENT

(To be typed on non-judicial stamp paper of appropriate value)

Articles of agreement made and entered in to this day between the **INDIAN INSTITUTE OF FOREIGN TRADE** and **M/s** hereinafter referred to as the contractor.

Whereas the contractor have contracted with the **INDIAN INSTITUTE OF FOREIGN TRADE** in respect of “Overhauling Work at Water Treatment Plant in Indian Institute of Foreign Trade, Kolkata Campus, 1583, Madurdaha, Chowbaga Road, Kolkata – 700107” **vide LOA No.** **Dated** for a period of **one year w.e.f.** **to**

And whereas the said contractor have prior to the execution of these presents offered a **Bank Guarantee No.** **dated** as Performance Guarantee vide which the said has undertaken to pay to the **INDIAN INSTITUTE OF FOREIGN TRADE** an amount not exceeding **Rs.**/- (**Rupees** **only**) against any loss or damage caused to or suffered by the **INDIAN INSTITUTE OF FOREIGN TRADE** by reason of any breach of contract by the said contractor of any terms and conditions contained in this agreement.

Now these presents witness that in pursuance of the said contract it is hereby agreed and declared by and between the said parties to these presents in the manner following.

That if the said contractor shall execute / perform the works contracted to be performed by them and observe, perform and fulfill the contract entered in, to the satisfaction of the said **INDIAN INSTITUTE OF FOREIGN TRADE** and also if the said contractor or their representative shall pay or cause to be paid to the said **INDIAN INSTITUTE OF FOREIGN TRADE** for the time being all losses, damages, costs and expenses which he or they have sustained / incurred or be put in consequence of the default or failure by the said contractor for the due performance of the contract or in the execution and completion of the said work or any part thereof, then the above mentioned bank guarantee shall be returned to the said contractor.

Provided that, it is hereby further declared with true intent and meaning of the parties hereto that if default shall be made by the said contractor in the performance of the said contract to the satisfaction of the **INDIAN INSTITUTE OF FOREIGN TRADE** or in making good any losses damages or expenses hereinbefore mentioned or any part thereof, then it shall be lawful for the **INDIAN INSTITUTE OF FOREIGN TRADE** to claim **Rs.**/-

(Rupees only) towards the liquidation of the liability of the said contractor in respect of such default as aforesaid.

And it is hereby declared and agreed that the retention of the cash deposit shall be as and by way to liquidate damages without reference to the relative importance of the particular breach which shall have given occasion for such retention or whether the said **INDIAN INSTITUTE OF FOREIGN TRADE** may have sustained any ascertainable pecuniary damage thereby or not.

And it is further declared and agreed to between the said parties to these presents that until the completion of the said scheduled works contracted to be executed and performed by the said contractor to the satisfaction (to be certified as aforesaid) of the **INDIAN INSTITUTE OF FOREIGN TRADE** for the time being & until the final adjustment of the accounts between the said contractor & the **INDIAN INSTITUTE OF FOREIGN TRADE** and payment of the final balance (if any) in connection with said contract, the bank guarantee shall remain in the hands and custody of the **INDIAN INSTITUTE OF FOREIGN TRADE** for the time being or in any **Treasury** in which they may be lodged by the **INDIAN INSTITUTE OF FOREIGN TRADE**. In witness where of the said contractor and the said **INDIAN INSTITUTE OF FOREIGN TRADE** acting in the premises as aforesaid have set their respective hands and seals the day and year first above written.

**The terms & condition of NIT No.: IIFT (K)/TENDER/OVERHAULING/WTP/2022-23
दिनांक / DATED:- 15/07/2022 forms the integral part of this agreement.**

FORMAT FOR LIST OF PREVIOUS AND PRESENT CLIENTS IN KOLKATA

List of previous and present clients in Kolkata (Please attach additional sheets, if necessary). Attach performance certificate from at least 3 present firms / clients on their letter head:

Name of the Company/ Organization	Address	Phone No(s) and Fax No(s)	With effect from (date)	To (date)	No. of Persons deployed	Performance Certificate from the employer

TECHNICAL BID LETTER

To,
Section Officer,
Indian Institute of Foreign Trade (IIFT)
Plot No. 1583, Madurdaha, Chowbaga Road,
Kolkata – 700107

Sub.: Tender for “Overhauling of Water Treatment Plant at IIFT Kolkata Campus, 1583, Madurdaha, Chowbaga Road, Kolkata – 700107

Ref.: Tender No: IIFT (K)/TENDER/OVERHAULING/WTP/2022-23, Dated:- 15/07/2022

With reference to the above mentioned Tender for “Overhauling Work at Water Treatment Plant in Indian Institute of Foreign Trade, Kolkata Campus”, we have read the terms and conditions in the Bid Document and accept the same and furnish the following documents;

Certificate(s) showing fulfillment of the eligibility criteria(s) stated in Clause-4, Section-1 of the NIT viz;

- (a) Enlistment certificate of CPWD/Railways or other Central Govt. Department/PWD West Bengal Govt. or Govt. undertakings.
- (b) Experience certificate.
- (c) Copy of PAN.
- (d) Copy of Goods and Service Tax Registration Certificate or the bidder should produce certificate that bidder is exempted to register under Goods and Service Tax.
- (e) DD / Bankers cheque Details of Bid security / EMD.
- (f) DD / Bankers cheque Details of Tender Documents Fee in case of downloaded tender.
- (g) Bidder’s Profile & Questionnaire duly filled & signed. (Section-8).
- (h) Near Relationship Certificate duly filled & signed. (Section-6B)
- (i) Undertaking & declaration duly filled & signed. (Section-6A)
- (j) Documents (self-attested) stated in Clause 10 of Section-4. Viz;
 - i) Valid NSIC / MSME certificate, if any.
 - ii) Certificate of incorporation, if any.
 - iii) Article or Memorandum of Association or partnership deed or proprietorship deed as the case may be.

Yours truthfully,

Signature_____

Date:

Name_____

Address_____

Telephone_____

Seal of the firm_____